

**PROPOSED  
MINUTES  
of the**

**APPROVED MINUTES  
September 15, 2021  
REGULAR MEETING of the BOARD OF EDUCATION  
of the  
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT  
Held in the RTS Middle School Cafeteria  
Conklin, New York, County of Broome**

**MEMBERS  
PRESENT:** Mrs. Mary Haskell  
Mr. Jack Bell  
Ms. Kelly Howe  
Mr. Mark Leighton  
Mr. Ryan Remza  
Mr. Robert Strick  
Mrs. Suzanne Vimislik

MOTION Leighton  
SECONDED Bell  
APPROVED 10/20/21

**MEMBERS  
ABSENT:**

**ALSO  
PRESENT:** Mr. Roland Doig, Superintendent  
Ms. Natalie Brubaker, Assistant Superintendent  
Ms. Karen Mullins, District Clerk  
Ms. Sydelle Steward, High School Principal  
Mr. Joel Carle, High School AP  
Mr. Scott Snyder, Middle School Principal  
Ms. Jill Rich, Donnelly Principal  
Ms. Bobbi Jo Hatton, Brookside Principal  
Mr. Ralph Schuldt  
Mr. Richard Brice, Teacher  
Ms. Jennie Sherman, Teacher  
Ms. Shannon Hogan  
Parents

Mrs. Mary Haskell, Board President, called the meeting to order at 6:01 pm.

**RECORD OF ATTENDANCE** – Mr. Remza made a motion, seconded by Mrs. Howe, to accept into record the attendance for the September 15, 2021, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeases)

**APPROVAL OF MINUTES** – Mr. Strick made a motion, seconded by Mr. Bell to approve the minutes of the August 18, 2021, Regular Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeases)

Mr. Remza made a motion, seconded by Mr. Bell to approve the minutes of the August 24, 2021, Special Meeting of the Board of Education. Upon vote the motion was approved unanimously. (7 yeases)

**VOICE OF THE PUBLIC #1** – No Comments

**NEW BUSINESS** – No Report

**FINANCIAL REPORT** – Mr. Leighton made a motion, seconded by Mr. Bell, that the Board acknowledges receipt of the August financial reports. Upon vote the motion was approved unanimously. (7 yeases)

**SUPERINTENDENT'S REPORT – HS Steps to Student Success** – Ms. Steward and Mr. Carle explained that the High School had 102 students failing one or more classes last year. After high school Credit Recovery and Boot Camp the end of the school year, 80 of the students were able to pass. She explained that they had 16 students attend summer school at Susquehanna Valley with all of them passing, and only had five students in the High School that failed a

course. Two of the summer school teachers, Mr. Brice and Ms. Sherman gave their positive experiences with summer school.

**Resolutions** – Mr. Remza made a motion, seconded by Mr. Bell, to approve the following resolutions:

Special Education Recommendation – that the Susquehanna Valley Board of Education:

- Authorize the 1 services recommended on the CPSE list dated 9/321

Resignations – that the following resignations approved:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Sarah Ciz	Senior Library Clerk	Brookside 9/25/21
Breanna Hull	Teacher Aide	Donnelly 9/3/21

Instructional Appointments – that the following instructional appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Certified</u>	<u>Rate of Pay</u>	<u>Effective Date</u>	<u>Tenure Date</u>
Kaitlin Buckley	Teacher	Prof – <i>Speech &amp; Lang. Dis.</i>	As Per Contract	9/20/21	9/20/25
Randy Curth	Counselor	Prov – <i>School Counselor</i>	As Per Contract	8/23/21	
Jennifer McPherson	Teacher	Prov – <i>Child Ed 1-6</i>	As Per Contract	9/7/21	11/20/24

Non-Instructional Appointments – that the following instructional appointments be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Carolina Quiala	Food Service Helper	Donnelly	As Per Contract 9/7/21
Qui Mei Chen	Food Service Helper	Donnelly	As Per Contract 9/7/21
Glenda Rowse	Food Service Helper	Middle School	As Per Contract 9/7/21
Shayla Long	Food Service Helper	MS/HS	As Per Contract 9/16/21
Dana Wormuth	Receptionist	High School	As Per Contract 9/16/21
Diane Nicholas	Bus Driver	Transportation	As Per Contract 9/16/21

Instructional Substitute Appointments – that the following instructional substitute appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Joseph Donahue	Substitute Teacher – Non-Certified	As Per Contract	9/16/21
Gregory Kilburn	Substitute Teacher – Non-Certified	As Per Contract	9/13/21
Rachel Egan	Substitute Teacher – Non-Certified	As Per Contract	9/16/21

Non-Instructional Substitute Appointment – that the following non-instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Mary Smith	Substitute Typist	As Per Contract	9/16/21

Athletic Department Appointments – that the following athletic department appointments be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Alyssa Barrett	Substitute Pool Supervisor	As Per Contract	9/16/21
Kailen Doig	Lifeguard	As Per Contract	9/16/21
Kierman Cipolla	Lifeguard	As Per Contract	9/16/21

Budget Transfers – that the following budget transfers be approved:

<u>From</u>	<u>To</u>	<u>Amount</u>
A 2250.490-99-400	A 2610.490-99-550	\$13,629.00
A 2250.490-99-400	A 2630.490-99-150	\$98,135.00

Donation –

- The Superintendent recommends that the Board of Education accept a donation from the OtterCares Foundation in the amount of \$250.00 for the support of the Dollars for Doers program at Brookside Elementary School and hereby appropriates the amount into the General Fund as follows:  
Use: \$250.00 to A 2110.450-01-200 (Brookside Elem – Materials & Supplies)  
Source: \$250.00 to A2705 (Revenue – Gifts and Donations)

- The Superintendent recommends that the Board of Education accept a donation from Dick’s Sporting Goods of 200 backpacks and various school supplies valued at \$6,000.

Treasurer – that Wendy Carl (CBO) be and is hereby appointed Treasurer of the Susquehanna Valley Central School District to serve at the pleasure of the Board of Education for the remainder of the 2021-22 year.

Upon vote the motion was approved unanimously. (7 yeses)

**External Audit Report** – Mrs. Vimislik made a motion, seconded by Mr. Bell, that the 2020-21 External Audit Report submitted by Inero & Co. CPA’s, LLP, and the associated Corrective Action Plan be accepted by the Susquehanna Valley Board of Education.

Upon vote the motion was approved unanimously. (7 yeses)

**Special Services Contract** – Mr. Strick made a motion, seconded by Mr. Leighton, that MECSD has agreed to provide special education services to one student residing in the SVCSD, and said student will now attend a 12:1:3:1 special education program and related services at MECSD for the 2021-22 school year.

Upon vote the motion was approved unanimously. (7 yeses)

**Non-Instructional Appointment** – Mr. Remza made a motion, seconded by Mrs. Howe, that the following non-instructional appointment be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Keith Lagler	Bus Driver Transportation	As Per Contract	9/16/21

Upon vote the motion was approved unanimously. (7 yeses)

**ASSISTANT SUPERINTENDENT’S REPORT** – Mrs. Brubaker gave a COVID update stating that there were currently ten active positive students, and that all of those students were exposed outside of school. She said that four of the students were doing the Virtual Learning Academy through BOCES with one hour of live online teaching for those quarantined students. She said that we currently were doing testing onsite for employees not vaccinated.

**BOARD OF EDUCATION DEVELOPMENT REPORT** – No Report

**VOICE OF THE ADMINISTRATORS** – Ms. Steward reported that 9<sup>th</sup> Grade Orientation went well, and they had Chalk the Walk where they discussed suicide awareness.

Ms. Rich said that they had a very smooth opening to school, and that it was nice to have the 4<sup>th</sup> and 5<sup>th</sup> graders back in the building. She said that the Pre K, BK and kindergarten orientations went well with only three students not attending out of 74. She reported that Curriculum Night will be on 9/29.

Ms. Hatton welcomed all the new staff in her building, and stated that they added a UPK class, and that the UPK, kindergarten orientation went well. She said that there will be a Cubs assembly and parade on 9/17.

Mr. Snyder reported that the Middle School had seven hours of open house before school started with 320 out of 350 students attending. He stated that they held Curriculum Night/Meet the Teacher last night. He stated that 50% of the 7<sup>th</sup> and 8<sup>th</sup> grade students were participating in athletics.

Mr. Schuldt thanked his staff for all of their hard work preparing the buildings and grounds for the opening of school. He said that the shade structures are complete, but they are still waiting on SED for the concession stand.

Mr. Schuldt said that the schools were ready to open and things were going well due to the “team effort” from everyone.

Mrs. Hogan stated on behalf of the teachers, they were all happy to be back to school.

**VOICE OF THE PUBLIC #2** – None

**Executive Session** – Mr. Leighton made a motion, seconded by Mr. Strick, that the Board of Education meet in Executive Session to discuss personnel. Upon vote the motion was approved unanimously. (7 yeses)

At 6:41 p.m. the Board recessed  
At 6:43 p.m. the Board met in Executive Session  
At 7:03 p.m. the Board returned to Regular Session

**MOTION TO ADJOURN** – Mr. Leighton made a motion, seconded by Mr. Remza, that the meeting be adjourned.  
Upon vote the motion was approved unanimously. (7 yeases)

There being no further business, Mrs. Haskell adjourned the meeting at 7:03 p.m.

Respectfully submitted,



Karen A. Mullins  
School District Clerk